

## Do you use Online Bill Pay? Here's How You Set Up Multiple Payment Accounts

Members with multiple checking accounts have the ability to add multiple payment accounts in Online Bill Pay. Here is how:

When you login to Online Banking, click the Bill Pay option on the top Menu.



Once in the Bill Pay section (not the widget on the home page), there is a link in the lower right corner to "Manage Funding Accounts".

\$0.00 mm/dd/yy 💌 Pay \$0.00 mm/dd/yy 💌 Pay	I want to Manage funding account(s) Edit reminder and alert preferences Get help Read FAQs Contact us
Enter person or business Add	

When you click the link, you will be presented with the option to 'Add An Account' or edit, etc.

\$715.45	Edit	
for use with this service.		

Once you have the accounts added (it may take a day or 2 to be approved by FIS) then you can choose the funding account you want to use for your payments.

Please note: Funding Accounts **CAN** only be checking accounts per FIS requirements.

Now you can start paying your bills online!